

## Job Description

Company Name: AS Watson Retail (HK) Limited

Brand Name: Fortress

**Job Title: Online Business Assistant**

Department: Online Business

Work Mode:  Full-time  Part-time

Job Mode:  Summer Internship  Permanent (for Year 4)

### A Brief Company Introduction

Fortress was founded in 1975 and is a member of AS Watson Group with around 70 retail stores in Hong Kong and Macau. We are customer obsessed and is committed to develop a seamless O+O shopping platform to enhance customer experience. We strive to offer a diverse range of high-quality products and professional services, helping our customers to live better, smarter and happier with new technology.

### Responsibilities

- Support online business operations by providing solutions to our end customers
- Other ad hoc tasks as assigned

### Requirements

- Detail-minded, reliable and able to work independently
- A proactive team player
- Proficient in both written and spoken English and Chinese
- Able to work 3-5 full days per week